5-Minute Coordination Huddle

Eagle Mountain Utah West Stake

Proposed for Ward Council Review and Bishopric Approval

Cadence: Held regularly as needed.

Time	Agenda
0:00-1:00	Follow up on previous assignments.
1:00-3:00	Identify members or families who have requested assistance.
3:00-4:00	Coordinate upcoming opportunities.
4:00-5:00	Confirm assignments and next steps.

Coordination and assistance

Dave Giles: Temple and Family History Leader.
Cheryl Giles: Temple and Family History Consultant.

Include Elders Quorum and Relief Society representatives and relevant youth and Primary leaders as needed.

Huddles are for coordination, not lengthy instruction or administrative reporting. Detailed training and individual assistance will occur separately.

Participants will respect confidentiality and members' personal circumstances.

Assignments and next steps

Action	Owner	Follow-up
_____	_____	_____
_____	_____	_____
_____	_____	_____

Meeting date: _____ Next huddle: _____